

THE UBC NATIONAL JOB CORPS TRAINING FUND Inc.

(Rev. 10/26/2016)

APPLICATION FOR EMPLOYMENT

This application for employment with The UBC National Job Corps Training Fund, Inc., (UBC-NJCTF, Inc.) is intended for use in evaluating your qualifications for employment and is not a contract. The application must be completed fully and accurately in ink. A resume may be attached but does not substitute for full completion of the application. Additional sheets may be attached if necessary. (You may exclude all information indicative of age, race, sex, color, religion, national origin or disability.)

Please Print, using black or blue ink, in the spaces provided.

Name _____ Member ID #U- _____ - _____

Address _____
Street/Route _____ City _____ State _____ Zip Code _____

Telephone: Home (____) ____ - _____ Cell (____) ____ - _____ Email _____

Position Applying for _____ Referred by _____
Date Available To Start _____

Have you been convicted of a misdemeanor (other than a traffic violation) or a felony that is still on your record and has not been sealed by order of a court? Yes _____ No _____ Date _____
Place _____ Charge _____
(A conviction will not necessarily bar you from employment.)

The UBC-NJCTF, Inc. hires only U.S. citizens or aliens eligible to work in the United States. Please check whether you can comply with either of these requirements. Yes _____ No _____

Education: High School
Name and address _____ Years completed _____ Did you graduate _____
Name of school _____

Other education: Include College, Business, Trade or other
Name and Address _____ Course or Major _____ Years Completed _____ Degree Received _____

Special courses (non-carpentry) _____

Certification, Licensure (non-carpentry) _____

Can you read or speak languages other than English? Please indicate. _____

Indicate computer hardware and software proficiencies. Do you have a home computer? Yes _____ No _____

1) List dates and activities for any experience you have working with youth groups.

2) How long have you worked in the Carpentry Trade? _____ Construction Industry _____

3) Date that you last worked with your Carpentry Trade tools: _____

4) A. Indicate which type(s) of work you are familiar with and which type you are most familiar with?
(Rating 1-4: 1= Least Experience, 4= Most Experience)

Residential _____
Commercial _____
Industrial _____
Bridge and Dock Work _____

B. List areas you are certified in:

5) Explain and give dates for supervisory experience you have had in the following areas:

Foreman

Superintendent

Self-employed Carpentry

Other

6) Have you ever taught or instructed others? Yes ___ No ___ If yes, please explain giving dates, location and topics.

7) Indicate Local Union and Address _____

Membership/Initiation Date _____

8) Did you serve an Apprenticeship? _____ Location and Dates _____

9) List Journeyman Advancement Courses you have taken. _____

Beginning with your current position, (or most recent position if currently unemployed) describe the positions you have held. You may attach additional sheets if necessary.

_____(____)____-____
Employer Name Address Phone Number

Employment Dates Starting Position Current Position Supervisor's Name

Start Rate Current/Last Reason for Leaving May we contact? Yes ___ No ___

Describe Duties _____
.

_____(____)____-____
Employer Name Address Phone Number

Employment Dates Starting Position Current Position Supervisor's Name

Start Rate Current/Last Reason for Leaving May we contact? Yes ___ No ___

Describe Duties _____
.

_____(____)____-____
Employer Name Address Phone Number

Employment Dates Starting Position Current Position Supervisor's Name

Start Rate Current/Last Reason for Leaving May we contact? Yes ___ No ___

Describe Duties _____
.

Please include any information you think would be useful to us in considering you for employment, such as other work experience, training, activities, accomplishments, etc. (You may exclude all information indicative of age, race, sex, color, religion, national origin or disability)

References: List three Carpenter references and three former employees or supervisors we may contact. (Not relatives)

Name and Address	Occupation	Phone Number

I hereby certify that the information contained in this application is true and complete.

I understand that any misrepresentation, falsification or omission on this application or other information provided, including a resume, shall be sufficient reason for refusal of employment and discipline up to and including termination of employment if discovered at a later time.

I understand that I am expected to continually upgrade my skills through CAE (Continuing Adult Education), including, but not limited to, Scaffolding, First Aid, CPR, Computer Skills and OSHA classes as becomes necessary for continuing contract with DOL.

I understand that if I am selected for this position I will be functioning as a Foreman, and as such will be expected to work at times, beyond the "traditional" working day.

I hereby authorize the UBC-NJCTF, Inc. to investigate all statements contained in this application except as expressly indicated elsewhere in this application. I release the UBC-NJCTF, Inc. and all providers of information from any and all liability as a result of furnishing or receiving this information.

I also understand that employment at the UBC-NJCTF, Inc. is "at will" employment and may be terminated for any reason, at any time by either party. I further understand and agree that if employed I am required to abide by all policies, rules and standards of conduct of the UBC-NJCTF, Inc., and all conditions of employment are subject to change by the UBC-NJCTF, Inc. at any time without prior notice to employees.

Subject to applicable law, I understand and agree that, if I am offered employment my employment is contingent upon the results of both a criminal background check and the results of a drug screening analysis for substance abuse, as required by positions, and that the results of either may be grounds for disqualifying me or terminating my employment. Any offers of employment are contingent upon satisfactory reference checks and authorization for employment in the United States.

By my signature below, I hereby certify that I have personally completed this application.

Read the above carefully and sign and date this application.

Signature _____

Date _____